

<u>Application form for the Post of Administrative Consultant on Contract Basis</u>

Please

paste Photo

1. Name of the candidate:

3. Date of Birth:

2. Father's/Husband's Name:

| | 4. | Age (as on last date of | the application): | | | |
|---|-----|---|-------------------|--------------------|------------------------------------|---------------|
| | 5. | Gender: | | | | |
| | 6. | Correspondence Addr | ress | | | |
| | 7. | Mobile: | | | | |
| | 8. | Email: | | | | |
| | 9. | Educational & Technic Please attach self-attested | | Iatriculati | on onwards): | |
| N | | Exam Passed | Board//University | Year of Passing | Subjects & specialization (if any) | %age of marks |
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10. Work Experience (Please enter the details from latest post held): Please attach self-attested copies of experience certificate

| Organization | Post | Pay Scale/ | Period of Service | | Total Experien | | erier | Nature of Duties Performed | |
|--------------|------|--|-------------------|----|----------------|---|-------|----------------------------|--|
| J | Held | Level/ G.P. or Consolidated Pay if (Contract/ Part time) | From | То | Y | M | D | | |
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11. Training Programmes (in the relevant fields) attended

| SN | Programme Name | Training Institute/ Org. | Topic of Training | From | То |
|----|----------------|-----------------------------|--------------------------|------|----|
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Declaration:

I hereby affirm and declare that the information provided by me in the aforesaid form is true and correct and in case any information is found to be correct at any time my candidature and contract of service can be terminated without any further notice by the Sahitya Akademi. I hereby declare that I will follow the instructions and orders of the Competent Authority, Sahitya Akademi.

| | (Applicant signature) |
|-------|-----------------------|
| Date | |
| Place | |

Note: Please bring original and self-attested copies of all certificate/experience certificate for verification. Without documents no candidates will be allowed to appear in the interview.