



साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान)

रवीन्द्र भवन, 35 फीरोज़शाह मार्ग, नई दिल्ली-110001
दूरभाष : +91-11-23386626-28, फ़ैक्स : +91-11-23382428
ई-मेल : secretary@sahitya-akademi.gov.in
वेबसाइट : http://www.sahitya-akademi.gov.in

Sahitya Akademi

(National Academy of Letters)

Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110001
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SA.76A/Bags/2024 21933

Date:17-01-2024

**Sub: Quotation for Supply of 3 types of Non-Woven bags in
3 different sizes with Single Colour Printing-reg.,**

Dear Sir/Madam,

Sahitya Akademi, an autonomous organisation under Ministry of Culture, Government of India, is invited a sealed quotations from registered dealers/distributors for the supply of Non-Woven bags. **The Quote should be submitted to 'The Secretary, Sahitya Akademi, 35, Ferozeshah Road, New Delhi-110001** within 7 days time i.e on 23-01-2024. The materials specification with quantity is mentioned below:

S.No	Description of Item	Specification of Size	Quantity
01	Small: Non-Woven Bags	9" x11.75' x 4' x 0.5' x 2 x14'	20000
02	Medium:Non-Woven Bags	11' x15 x 4' x 0.5' x 2' x14'	20000
03	Large:Non-Woven Bags	13' x16' x 4' x0.5' x 2' x14'	20000
*	With Single colour Printing		

Terms and Conditions for supply of above mentioned materials:

- 1.The quotation should be enclosed in a properly sealed envelope addressed To '**The Secretary, Sahitya Akademi, 35, Ferozeshah Road, New Delhi-110001** and mentioned on the envelope '**Quotation for Supply of Non-Woven Bags.**

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- 2.The Firms will quote separately and submit a Sample of each item with rates. In which no amount will be payable, all inclusive like.,taxes and cartage etc.,
- 3.The Quantity may increase or decrease subject to approval of Competent Authority of Sahitya Akademi.
- 4.The delivery should be made within 10 days as per the issue of work order.
- 5.The firms are requested to give detailed description about the Gsm of bag.
- 6.All the Consignment must be securely packed and delivered at Sahitya Akademi,Swati Building,Mandir Marg, New Delhi-110001
- 7.The right to reject all or any of the quotations and to split up the requirement or all of the above conditions without assigning any reason is reserved with Competent Authority of Sahitya Akademi.
- 8.Supplied firms should mentioned and submit the copies of their firms profile with Pan card and GST Registration Certificate.

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9. Payment will be made only after completion of delivery of items along with submission of bill.

10. *The Quotation can be downloaded from Sahitya Akademi's website <http://sahitya-akademi.gov.in>*


(Krishna R. Kimbahune)
Dy. Secretary-i/c (Admn)

**For uploading on Sahitya Akademi website*