



SA.37/HO/ILF/SHIMLA/ 2780

31<sup>st</sup> May, 2022

**Sub: Inviting quotation for hiring of vehicle for International Literature Festival, 2022 (15-19 June, 2022)**

Dear Vendor,

Sahitya Akademi is an autonomous organisation under Ministry of Culture, Government of India has organising the **International Literature Festival (ILF-2022)** at Shimla in which approx. 450 writers, critics, translators and poets apart from the folk performers are likely to participate from India and abroad.

The quotation is invited from reputed parties/agencies particularly Travel Agency for providing vehicle on Hire-basis for official use of guest of Sahitya Akademi during the International Literature Festival (ILF-2022) to be held at Shimla from 16-18 June, 2022 for picking and dropping of Guest/Participants/dignitaries from Hotel in and around at Shimla to venue of the event at Gaiety Theatre, Ridge, Shimla as well as from Chandigarh Airport to Shimla, Chandigarh Railway Station to Shimla and any other place as per requirement of the event.

Details of Vehicles to be hired are as under

Requirement of vehicle from Chandigarh to Shimla					
S.No.	Category of Vehicle	No of Vehicle required	Period	Usages	Rate in Rs. Km/Per vehicle
1	Innova, XUV-500, Tata Hexa or equivalent	50	15-19 June 2022	For taking Guest from Chandigarh to Shimla	
2	Mid-Sized vehicle(Temp0 Traveller)	10			
3	Maruti Desire, Honda City, Maruti Suzuki, Etios or equivalent	10			
4	Tempo Traveller	02	15 June, 2022	Chandigarh to Shimla	
Requirement of vehicle from New Delhi to Shimla					
5	Innova	06	12-19 June, 2022	Delhi to Shimla & back. The vehicle will remain stationed in Shimla till 19 <sup>th</sup> June, 2022	
6		07	15-19 June, 2022		
	Total	85			

You are requested to submit your quotation/competitive rates for the above mentioned work. The charges may also be quoted for only dropping from Chandigarh to Shimla. The terms and conditions of procurement and the document to be submitted are as under:

1. Copy of PAN/TAN/GST.

Contd. on page 2

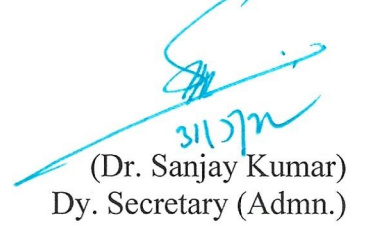


-2-

2. On acceptance of the quotation the work is to be completed as per requirement of vehicle to the satisfaction of Sahitya Akademi.
3. Payment shall be made within 30 working days' time on satisfactory completion of the work/services.
4. A certificate of firm with regard to not blacklisted from any Govt. organization.
5. Name and email/mobile number of the authorized person.
6. Submit the sealed quotations addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, IInd Floor, 35 Ferozeshah Road, New Delhi-110001 within 05 days' time from the date of this quotation letter.

Thanking you,

Yours faithfully,

  
(Dr. Sanjay Kumar)  
Dy. Secretary (Admn.)

Matter for placing on Website.