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Sahitya Akademi

(National Academy of Letters)
REGIONAL OFFICE

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Dr Devendra Kumar Devesh
Regional Secretary

Speed Post

SAE.122/OSEPA/2022/Odisha/

25 May 2023

TO

**Sub : Quotation for `Supply of books under Library Grant 2022-2023
at 30 District Points ' under `SAMARGHA SHIKSHA ODISHA' (OSEPA)**

Dear Sir,

Sealed quotations are invited for the above subject for "Supply of books under Library Grant 2022-2023 at 30 District Points ' under `Samargha Shiksha Odisha' (OSEPA) 2022-2023. The required job are furnished below and the work should be completed within 21 days.

| SL NO | DESCRIPTIONS | CATEGORY - 3 & 4 | Total | AMOUNT (RS.) |
|-------|---|--|--|---|
| 1 | The Total number of books, Number of Titles to be packets, Total Number of Schools/Packets, Total Block under Assam | CATEGORY - 3 115668 Books 21 Titles 5508 Book Packets 30 District in Odisha CATEGORY - 4 13475 Books 49 Titles 275 Book Packets 30 District in Odisha | 129143 books 5783 Book Packets 30 District in Odisha | Rs._____ (PER BOOK PKTS) [Inclusive of following charges, Taxes etc.) (i) Packing materials. (ii) Labour charges for making 5783 books packets. (iii) loading and unloading labour charges to the transport and then to delivery point as per demand. (iv) Delivery to all 30 District in Odisha as per the order. |

You are requested to submit your quotations/competitive rates for the above mentioned job. The terms and conditions of procurement are as under:

1. The rates quoted shall be valid for a period of two months. No Advance payment will be made.
2. Quoted rates must be inclusive of all charges including all Tax.
3. Bills in triplicate for payment will only be accepted after complete supply of books in Category-3 and Category-4 as per order along with the receipt of challans duly signed and stamped by the concerned authority of Districts Administration.
4. Documents to be submitted with quotations, copy of cancelled cheque leaf/PAN card/ Aadhar card /GST certificate/ VAT and undertaking with regard to blacklisting/non - debarment (format enclosed).
5. Sealed quotation to be sent to the Regional Secretary, Sahitya Akademi, 4 D.L. Khan Road, Kolkata 700025 superscribing `Quotation for "Transportation of books under OSEPA-2022-2023 under 30 District in Odisa " on the envelope on or before 05 JUNE 2023.

Thanking you,

Yours faithfully,


(Devendra Kumar Devesh)