

## साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान

संस्कृति मंत्रालय,भारत सरकार की स्वायत्त्शासी संस्था

Sahitya Akademi (National Academy of Letters)

An Autonomous Organisation of Government of India, Ministry of Culture

SAC.111/17/TXTBLCORP/2024-25/ 2447 - 2450

8 February 2025

Dear friend,

Greetings from Sahitya Akademi!

Sahitya Akademi, India's premier literary institution working under the Ministry of Culture, Government of India, is inviting quotations in sealed envelopes from the reputed transporters to pick up, transport and deliver at the marked destinations in Tamil Nadu, pre-packed boxes from the godown of Sahitya Akademi at Virugambakkam, Chennai.

There are 2 lots of parcels that will be provided to you complete in all respects, well packed and addresses in each parcel. The list of locations without any details are attached herewith just for you to assess and give us the quote. Locations are almost the same for both the lots and in one lot consignees are different but in the same location.

You have pick up, deliver and provide us the proof of delivery / acknowledgement within 7 days from the date of pick up. There will be penalties attached for delay that will be given to you along with the work order in case you win the bid.

You are requested to provide us your best rates for taking up the work. Your quotation for the aforementioned work should be sent to us in sealed envelopes / covers on or before 17 February 2025. Your quotation should be accompanied by PAN and GST of your company.

With regards

Yours sincerely,

(S. Rajmohan) Officer in Charge