



SPEED - POST

साहित्य अकादेमी

रवीन्द्र भवन, 35 फीरोजशाह मार्ग, नई दिल्ली-110 001
तार : साहित्यकार, दूरभाष : 2338 6626-28
फैक्स : 091-11-2338 2428

Sahitya Akademi

(National Academy of Letters)
Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110 001
Gram : Sahityakar, Phone : 2338 6626-28
Fax : 091-11-2338 2428
E-mail : secretary@sahitya-akademi.gov.in
website : http://www.sahitya-akademi.gov.in

SA37/H.O. 23871-23872

18th September 2015

Sub: Quotations for AMC of Kirloskar Silent Generator Set – reg.

Dear Vendor,

The Akademi, National Academy of Letters, which deals in literature in 24 languages of India recognized by it, has been established by the Government of India, is an autonomous organization under Ministry of Culture to work actively for the development of Indian letters and co-ordinate literary activities in all Indian languages.

The Akademi is in process to hire a firm for annual maintenance of its silent diesel generator set installed at its head office, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi – 110001 of the following specification:

S. No	Particular	Specification		
		kVA – 100	ENCL – IP23	Ph. Seq – U V W – CW
I	Kirloskar Green Brushless AC generator	kW – 80	Hz – 50	Phase – Three
		AMPS – 139.1	Duty – S1	Conn. – Star
		Volts – 415	Power Factor – 0.8	Excitation – Volt 46 AMPS 3.6
		Insul. Class – H	Direction De – CW	
		RPM – 1500	AMBT. °C – 40	

You are requested to submit your quotation/competitive rates for the AMC on the following terms and conditions:

- profile of the company along with the registration certificate.
- scope of work included in AMC.
- response time to be taken to attend a call.
- satisfactory service/maintenance on monthly visit basis or as per requirement from time to time.
- copy of PAN/TAN/Services Tax/VAT.
- certificate of Non-Blacklist by any government department.
- payment shall be made on a quarterly basis on submission of bill along with service/maintenance certificate.
- Quotations comprehensive/non comprehensive addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi – 110001 may be sent/submitted latest by 05th October 2015.

If found/considered necessary, you may visit the location before submitting the quotation.

Thanking you,

Yours faithfully,

Renu Mohan Bhan
Deputy Secretary (Admn.)

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Mr. Anandesh Librarian

Matter for placing on the website of the Sahitya Akademi