



साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान)

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Sahitya Akademi

(National Academy of Letters)

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SA. Head Office/CTP rates/ 19789


18-01-2023

**Subject: Quotation for CTP (computer to plate) rates at Sahitya Akademi's Head Office,
New Delhi**

Sahitya Akademi, an autonomous organization under the Ministry of Culture, Government of India, dedicated for the promotion of literature through publications and literary programmes intends to procure rates for CTP from offset printers having professional and latest facilities of Pre-press, Printing, Post-press, in Delhi and NCR. The format for quotation may be downloaded from the Sahitya Akademi website: www.sahityaakademi.gov.in and rates may be quoted as per the prescribed proformat. Sealed documents should be addressed to: The Secretary, Sahitya Akademi, Rabindra Bhawan, 35, Ferozeshah Road, New Delhi-110001, on or before 25 January 2023.

The terms and conditions to furnish quotations: -

1. Rates not quoted in the prescribed proforma are liable for rejection.
2. It is mandatory to fill all columns of the format.
3. The Annexure-1 is to be stamped and duly signed by the authorized signatory.
4. The rates should hold good for one year from the last date of receipt of quotation.
5. The Secretary, Sahitya Akademi reserve the right to either accept or reject any or all quotations without assigning any reason.


(Krishna R. Kimbahune)
Dy. Secretary (Incharge-Admn.)

For uploading on Sahitya Akademi Website/Gem Portal.

(On company letter head)

ANNEXURE-I

The Secretary,
Sahitya Akademi
New Delhi-110001

Subject: Rates for CTP (Computer to Plate)

Dear Sir,

In response to your quotation no. SA. Head Office/CTP rates/~~.....~~¹⁹⁷⁸⁹ dated 18 January, 2023, I we/submit our competitive rates for CTP and enclose the following documents duly signed and stamped.

1. Name of the Offset Printer -----
2. Printing Press Address: -----
3. Office Address: -----
4. Telephone Numbers -----
5. E-mail address -----
6. Is the press, on the panel of any other govt. organization? If yes, list may be enclosed.
7. PAN No. ----- (copy attached/not attached)
8. GST No. ----- (copy attached/not attached)

PLATE MAKING - CTP Plates: (Rate in Rs. Per plate)

Sizes of Plates

Varieties of Plates	30"x40" 26"x40"	23"x36,20"x26 20"x30" 17"x26"	18"x23", 14"x22", 15"x20"
CTP Plates	Rs..... Per plate	Rs..... Per plate	Rs..... Per plate
	GST	GST	GST

Place.....

Date.....

Signature.....

Press Stamp.....