



# साहित्य अकादेमी

गुना कॉम्प्लेक्स (दूसरा तल), 443 (304), अन्ना सालै, तेनामपेट, चेन्नै - 600018

तार : साहित्यकार : दूरभाष : 2435 4815, 2431 1740 टेलीफैक्स : 2431 1741

## Sahitya Akademi

(National Academy of Letters)

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Email : sahyaaakademichennai@gmail.com Gram : 'Sahityakar'

SAC/2936-2939

September 26, 2016

Dear Vendor,

**Sub:** Inviting quotations for the purchase of fire extinguishers

Sahitya Akademi (National Academy of Letters) which deals in literature in 24 languages of India recognized by it was established by the Government of India and is fully funded by the Ministry of Culture to work actively for the development of Indian letters and coordinate literary activities in all Indian languages.

Sahitya Akademi invites sealed quotations for the purchase of fire extinguishers for its Chennai office and godown as described hereunder:

Product Description	Required Quantity
MAP powder based fire extinguisher, pressure type, controllable discharge mechanism with discharge range not less than 2 mtr., applicable on Classes A, B & C and electrically started fires. The equipment should be ISO and CE certified.	2 kg (for office) 6 kg & 25 kg (for godown)

Sealed quotations should reach us on or before October 03, 2016 (Monday), addressing the undersigned, superscribed as 'Quotation for the Supply of Fire Extinguishers'. The sealed quotations will be opened at the office premises on the afternoon of October 04, 2016. Tenderers/their authorized representatives may be present at the time of opening of quotations.

Terms & conditions:

1. The firm must submit copies ISO and CE certificates for the product to ensure quality standards.
2. The rate quoted should be inclusive of all taxes, transportation and delivery.
3. Copies of PAN/TIN/Service Tax/VAT, Certificate of Guarantee/Warranty & bank details must be quoted for release of payment.
4. Payment shall be made to the firm after delivery and installation and against submission of invoice in duplicate to the Akademi.
5. Sahitya Akademi reserves the right to accept or reject in part or in full any quotation without assigning any reason therefor.

Thanking you,

Yours sincerely,

  
(Dr. A.S. Ilangovan)  
Officer-in-Charge