



# साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान)

रवीन्द्र भवन, 35 फीरोज़शाह मार्ग, नई दिल्ली-110001

दूरभाष : +91-11-23386626-28, फ़ैक्स : +91-11-23382428

ई-मेल : secretary@sahitya-akademi.gov.in

वेबसाइट : http://www.sahitya-akademi.gov.in

**For Website only**

## Sahitya Akademi

(National Academy of Letters)

Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110001

Phone: +91-11-23386626-28, Fax: +91-11-23382428

E-mail: secretary@sahitya-akademi.gov.in

Website: http://www.sahitya-akademi.gov.in

SA.37/H.O.

03 July 2017

### **Sub: Inviting quotations for Online UPS – reg.**

Dear Vendor,

The Akademi (National Academy of Letters), which deals in literature in 24 languages of India recognized by it, has been established by the Government of India, is an autonomous organization under Ministry of Culture to work actively for the development of Indian letters and co-ordinate literary activities in all Indian languages.

The Akademi requires online UPS time to time for use in office. At present Akademi is looking to procure online UPS as under:

S. No.	Items	Quantity
1	12V/65AH Exide Batteries with cabinet/trolley	08

The quotation/competitive rates for the above mentioned item may be submitted. The terms and conditions of procurement are as under:

- i. copy of authorized dealership of the Brand
- ii. copy of PAN/TAN/Services Tax/VAT
- iii. the rates quoted shall be valid for a period of six months
- iv. certificate of guarantee/warranty
- v. on acceptance of the quotation the supply & installation is to be made within a weeks time from the date of work order.
- vi. payment shall be made within 30 working days' time on satisfactory supply/installation/working of the product.
- vii. quotation address to Secretary, Sahitya Akademi, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi – 110001 may be submitted or sent through speed-post within 7 days time from the date of issue of this letter.

Thanking you,

Yours faithfully,

Sd/-  
(Renu Mohan Bhan)  
Deputy Secretary (Admn)

As per list enclosed