



SAHITYA AKADEMI



An autonomous organization under the Ministry of Culture, Government of India and is fully funded by it, invites applications for the posts of **Multi Tasking Staff** as under :

- No. of post : Two
Location : 1. Head Office, New Delhi (UR)
2. Regional Office, Kolkata
(Visually Handicapped-40% to 75%)
Pay Scale : Pay Scale: Level-1/18000-56900
(pre-revised PB I/5200-20200/GP-Rs.1800)

Educational & other qualifications :

Essential :

1. 10th pass or ITI equivalent.
2. Multi skilling with one employee performing jobs hitherto performed by different Group D employees.

Desirable :

1. Knowledge of local area and various.

Age Limit : 30 Years (Relaxation as per Government of India rules).

Those working in Central/State Government/Autonomous Organisations/Renowned Educational Institutions may apply through proper channel. Incumbent selected is liable to be transferred to any of the offices of the Sahitya Akademi located in India.

The application alongwith self attested copies of qualifications/ experience etc. addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001 in the prescribed format as given on the website duly superscribed on the envelope "**Name of the post of applied for alongwith region**" should reach within 30 days time from the date of publication of this advertisement. The candidates registered under National Career Services (NCS) portal and fulfilling the eligibility conditions may visit Akademi website and follow the application procedure as stated. **Applications received through email / without required enclosures / without proforma will not be accepted.**

Website : <http://www.sahitya-akademi.gov.in>

Advt no. SA/50/51/2018

Date of Advertisement : 17 March 2018

Last Date : 16 April 2018